



Application for Employment Substitute Teacher

Name _____ Date _____

Address _____

Home Phone () _____ Cell Phone () _____ Work Phone () _____

Church Affiliation _____

Program Areas: Preschool – 12th grade

Are you teacher certified in any area(s)? Yes ____ No ____

If yes, what area(s)? _____

Special training or other qualifications: _____

What grade levels would you be willing to substitute? _____

What days will you be available to substitute? _____

EDUCATIONAL INFORMATION

School	Name and Location of School	Graduated?	Major	Diploma or Degree
High School				
College/Trade/ Business School				
Other (specify)				

DEVELOP **MINDS** BUILD **FAITH** MAKE **DISCIPLES**

www.bmsprek12.org

4105 Front Mountain Road | Belleville, PA 17004 | Phone: 717.935.2184 | Fax: 717.935.5641

EMPLOYMENT HISTORY

(List present or last employer first)

1. EMPLOYER _____

Job Title _____ Employed From _____ to _____

2. EMPLOYER _____

Job Title _____ Employed From _____ to _____

3. EMPLOYER _____

Job Title _____ Employed From _____ to _____

REFERENCES

Name and Occupation	Company	Address	Phone

Have you ever been convicted of a misdemeanor or a felony? Yes _____ No _____

Act 34 Request for Criminal Record Check, Act 151 PA Child Abuse History Clearance, and Act 114 FBI Federal Criminal History Record will be required prior to employment. All costs associated with the record checks are to be paid by applicant.

I certify that any and all information in this Application for Employment is true, correct, and complete. If employed, any misstatement or omission of fact on this application may result in my dismissal. I give the school and its designated representatives permission to contact the schools, employers and references named in this application and release the school and its representatives and the persons and organizations who provide this information from any liability for doing so.

If accepted for employment, I hereby agree to abide by the policy, rules, and statement of faith of Belleville Mennonite School.

I understand that all required documentation will be submitted upon application and that any other documentation required following employment will be submitted in a timely manner to complete my personnel records.

SIGNATURE OF APPLICANT: _____ Date: _____